## Setting Excel as your Default Program for Powerschool Exports

- Powerschool exports Quick Exports and other files as .text files which by default open with notepad
- Once you have the .text file from Powerschool that you want to open in Excel, right click the file (which should be located in your downloads folder) > Open with > Choose another App

	Open		
	Print		
	Edit		
6	SkyDrive Pro	>	
2	Edit with Notepad++		
È	Share	_	
	Open with	>	Notepad
	Give access to	>	🖉 WordPad
	Restore previous versions		Search the Microsoft Store
	Send to	>	Choose another app
	Cut		
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	Create shortcut		
	Delete		
_	Rename		
	Properties		

- Once the window pops up check the box next to Always use this app to open .text files so the setting will always apply
- If Excel is in this list select it
- If Excel isn't listed click More Apps
  - Scroll down until you reach Look for another App on this PC and click it
  - Now you will need to find Excel to associate it to the file type it is located in either of these places (Office# is a place holder here and in my case it was Office15)
    - C:\Program Files\ Microsoft Office\Office#\Excel.exe
    - C:\Program Files(x86)\ Microsoft Office\Office#\Excel.exe
    - Double click on the program and you should be all set.