

How to scan documents on your iPhone or iPad

1. Open Notes and select a note or create a new one.
2. Tap the Camera button , then tap Scan Documents .
3. Place your document in view of the camera.
4. If your device is in Auto mode, your document will automatically scan. ...
5. Tap Save

Scan a document on Android Phone

1. Open the Google Drive app .
2. In the bottom right, tap Add .
3. Tap Scan .
4. Take a photo of the document you'd like to scan. Adjust scan area: Tap Crop .
5. To save the finished document, tap Done .