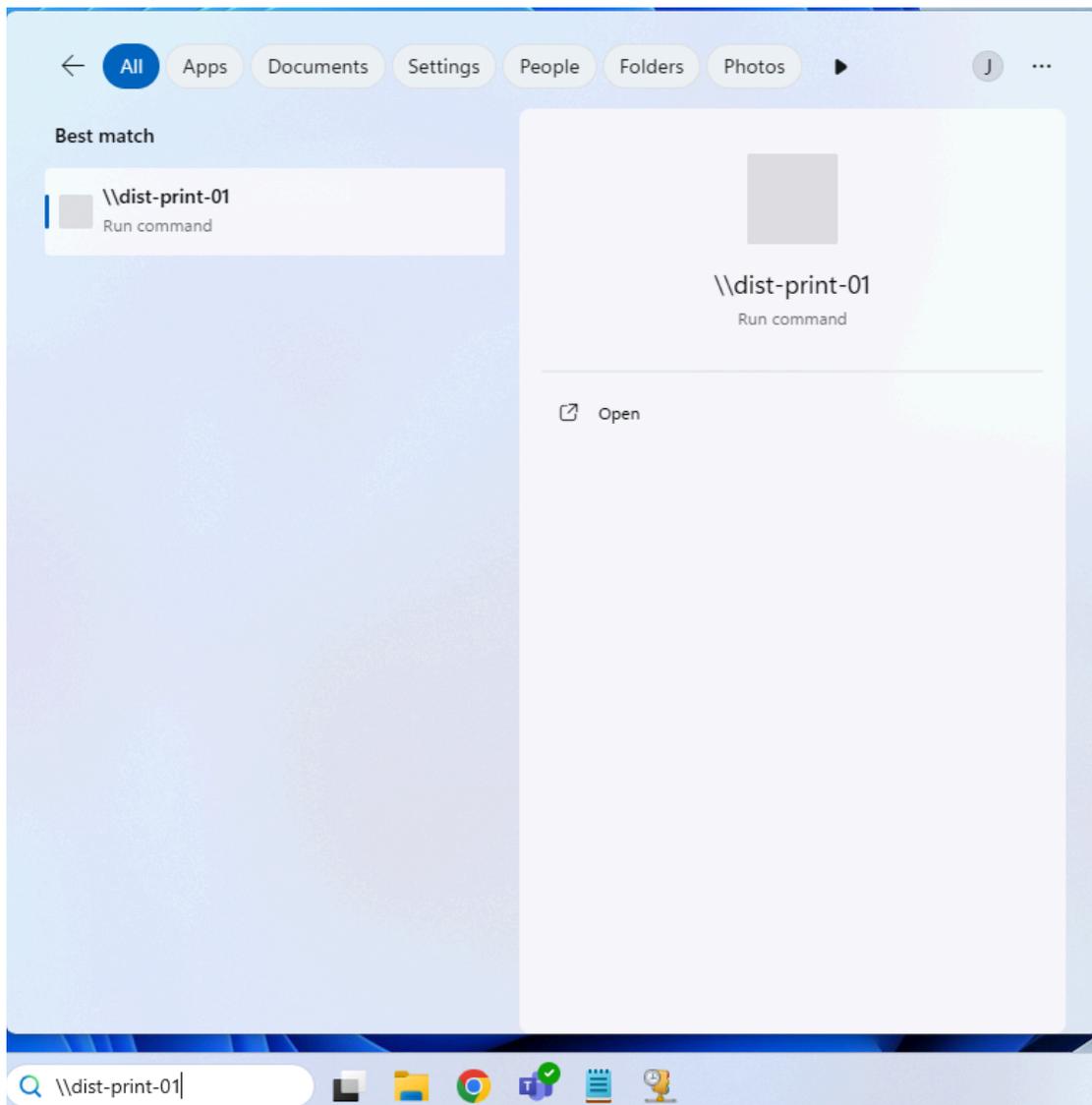


Adding Network Printers

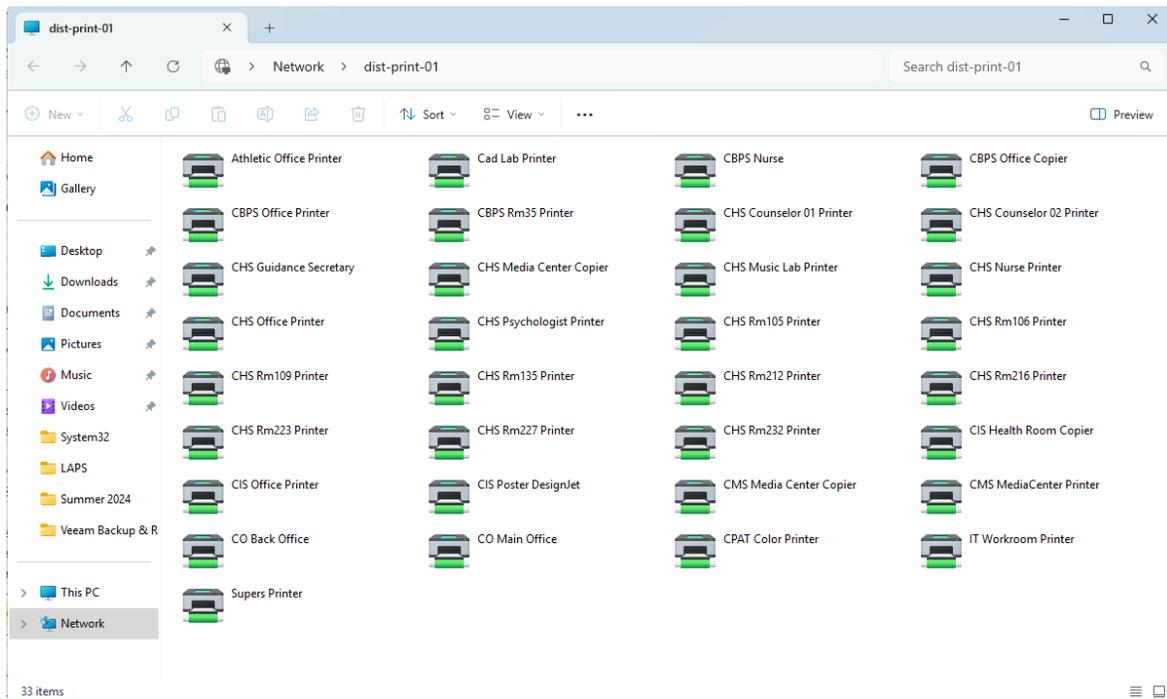
Please follow the below steps to add network printers to your computer.

**Please note that certain printers are restricted to specific locations and users. You may not be able to connect to all printers.*

1. Type **\\dist-print-01** into the search bar on the bottom of your computer, and press Enter



- This will open a window listing all available printers. Please find the name of the printer labeled on the front of the printer. Double-click on the printer with that name to add it to your computer.



- When attempting to print, if the printer does not appear in the list select “See more...” from the Destination dropdown on the print job. You can then select the new printer. This printer will stay in the dropdown list after printing to it once.

