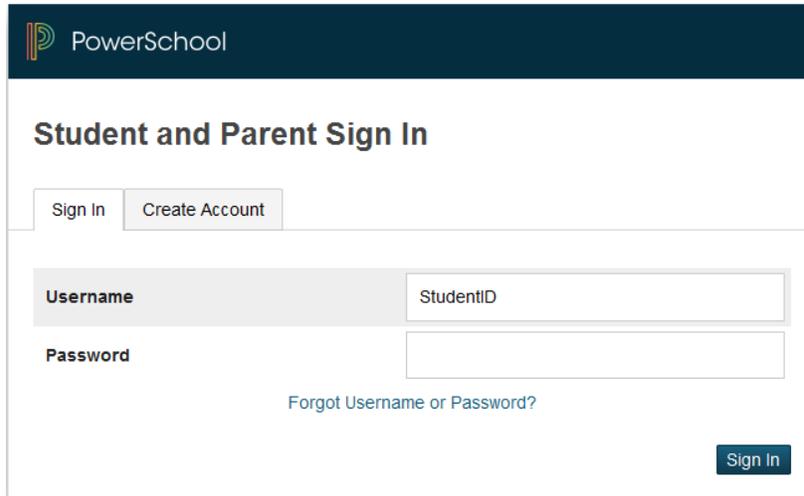# Instructions for Online Registration

Step 1: Log onto PowerSchool

Login using your **child's username** and password at sis.cantonschools.org/public

Step 2: Link to class registration tab

Once logged in, click on in the left hand menu

Step 3: Register for classes. Please note the number of credits/courses for students to register varies based on grade. This information if found in the directions on the class registration screen.

Once you open the class registration tab, you will see directions and a list of categories that denote subject area and grade. For example, Grade 10 Social Studies (see below)

- On the right of each category, there will either be or

- The means a course(s) must be chosen (required). These courses should be selected first.

- After clicking on the pencil, courses for the subject area will appear along with a course description and prerequisites for this course. Check the box on the left to choose a specific course.

- If this box appears , the prerequisite for the course has not been met and therefore the course cannot be chosen.

- Once course have been chosen for each specific subject, you must click on the button at the bottom right of the screen. This will then allow you to proceed to another course selection screen.

- The ☑✔ means that a course may be chosen provided you have met the prerequisite (eg. Grade requirement, course completion, teacher recommendation or taken for elective credit). After choosing required courses, select all other courses to fulfill credit requirements not exceeding the stated credit counts

Grade 10 Social Studies							✖
			You must select 1 Economics course & other required sophomore social studies course.				
☑	Course Name ▲	Number	Course Description	Credits	📋 Prerequisite Note	Alerts	
☐	Economics	6100034 20	This course is an introduction to the study of economics and the American economic system. Students will study both micro and macroeconomic principles. Theoretical concepts and practical applications are explored. One or more class projects are required.	0.5			
	Economics H	6100034 10		0.5	Teacher Recommendation	❗Prerequisites have not been met	
☐	Modern Global Studies	6100034 42		0.5			
	Modern Global Studies H	6100048 10		0.5		❗Prerequisites have not been met	

<< first < prev **1** next > last >>

❗ You may select 2 courses. You have selected **0** courses.

[Cancel] [Okay]
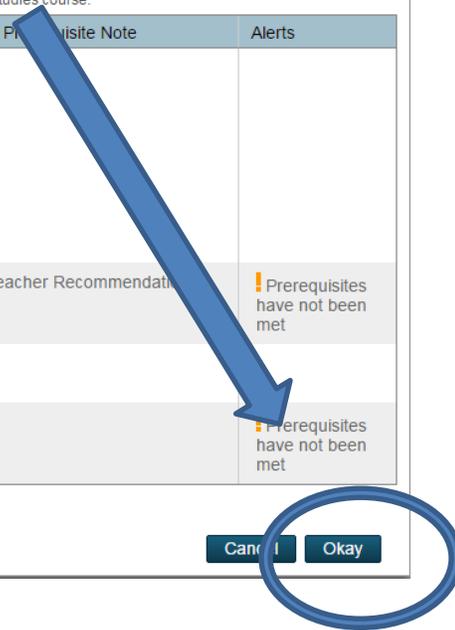
Step 4: Repeat this process for each category in subject areas you would like to select classes in.

- Please note, you must select the minimum requirements of credit. (A note will appear at the bottom of the screen describing how many credits you have selected. (screen shot)

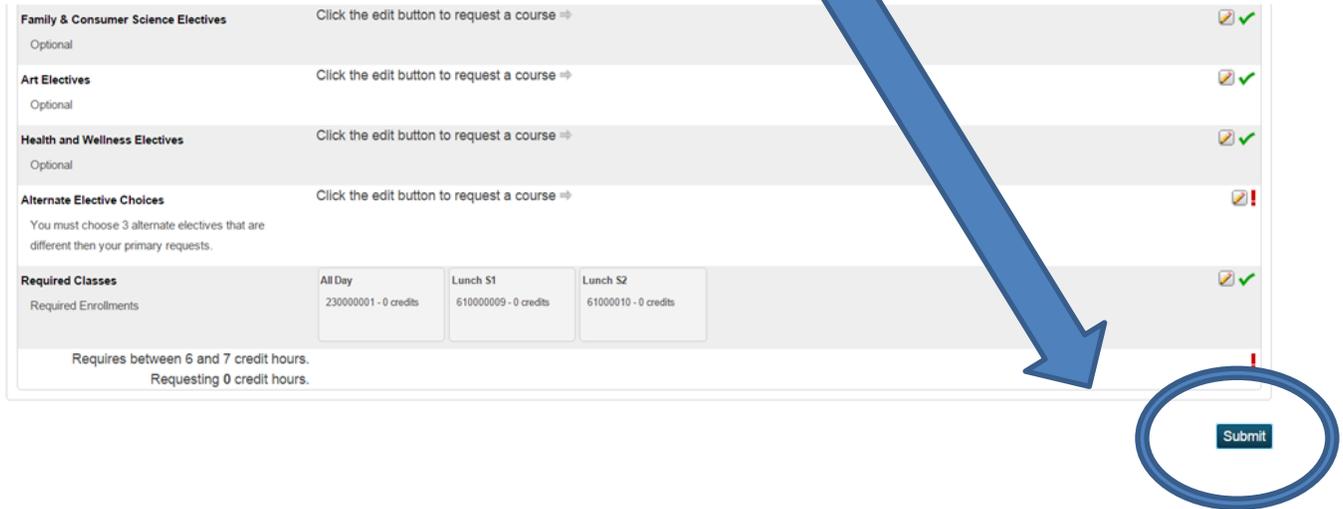| Family & Consumer Science Electives	Click the edit button to request a course ⇒				☑✔
Optional					
Art Electives	Click the edit button to request a course ⇒				☑✔
Optional					
Health and Wellness Electives	Click the edit button to request a course ⇒				☑✔
Optional					
Alternate Elective Choices	Click the edit button to request a co...				☑❗
You must choose 3 alternate electives that are different then your primary requests.					
Required Classes	All Day	Lunch S1	Lunch S2		☑✔
Required Enrollments	230000001 - 0 credits	610000009 - 0 credits	61000010 - 0 credits		
Requires between 6 and 7 credit hours. Requesting 0 credit hours.					❗

[Submit]
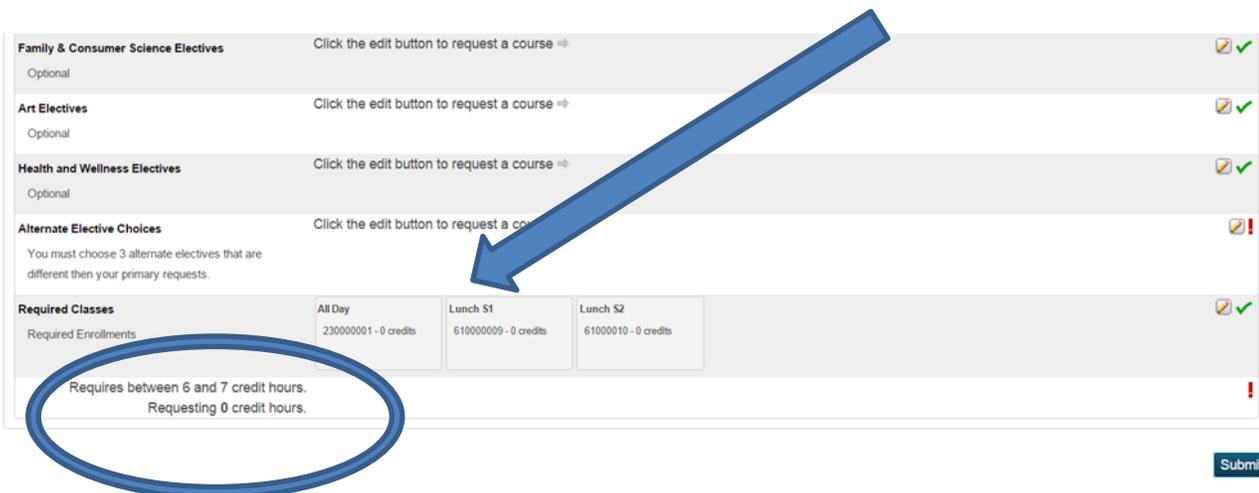
Step 5: Alternate Elective Choices:

Alternate courses are necessary for students choosing electives in the event that an elective is full, not running due to lack of enrollment or cannot fit into a student's schedule based on required classes.

Click on the ✏️❗ for Alternate elective choices and select the number of alternative electives asked for in the directions. (Please note: There are multiple pages to choose from so please review entire list). Once this step is complete, you are ready to submit.

Step 6: Submit

Now that every academic category has a green checkmark next to it and you have selected enough credits to fit within the min/max range specified at the bottom of the registration screen you will be able to submit these course requests which will be used to schedule for the upcoming year.

THIS COMPLETES YOUR REGISTRATION PROCESS