CANTON PUBLIC SCHOOLS

Our Vision

Opening Minds ~ Transforming Lives

REGULAR MEETING AGENDA – HYBRID

May 14, 2024 – 7:00 p.m. Canton Middle School Cafeteria

Please click the link below to join the webinar:

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I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

45 minutes III. ADMINISTRATIVE REPORTS

- A. Chairman's Corner Mr. Lou Daniels, Board Chair, will share opening remarks Goal: Partnerships and Community Engagement - Enhance communication pathways for students, staff, and the community in order to build responsive, supportive connections for all.
- B. Superintendent's Announcements
- C. Student Representative Reports
- D. Canton Celebrates Canton Intermediate School
- E. Continuous Improvement Plan Update Canton Intermediate School
- F. Review of April 2024 Financials Goal: Financial Sustainability and Efficient Operations - Maintain a strong financial management structure to ensure financial sustainability to maximize financial resources available.
- G. Assistant Superintendent Report
- H. Budget Workshop Reductions to the Board of Education Fiscal 24-25 Budget

5 minutes IV. PUBLIC COMMENT

Goal - Partnerships and Community Engagement - Enhance communication pathways for students, staff, and the community in order to build responsive, supportive connections for all. Canton community engagement and attendance at BOE public meetings is welcomed. The Public Comment segment of the meeting agenda is set aside so the BOE may receive public comments. Procedurally, public remarks will be limited to 3 minutes and citizens will be asked to identify themselves. Because the BOE is limited by the Freedom of Information Act to discussing only matters on the agenda, the BOE is not permitted to engage in a discussion of the comments presented.

^{20 minutes} V. NEW BUSINESS

A. Superintendent Annual Report

VI. MISCELLANEOUS/BOARD STANDING COMMITTEE REPORTS

- A. Finance
- B. Policy
- C. Curriculum/Technology
- D. Communications

VII. CALENDAR OF EVENTS

VIII. BOARD MEMBER ANNOUNCEMENTS

IX. BOARD ACTION ITEMS

15 minutes X. RECOMMENDED ACTIONS

- A. Consent Agenda
 - Approval of Minutes:
 - April 14, 2024 Regular Meeting
 - May 2, 2024 Special Budget Workshop Meeting
 - May 7, 2024 Special Meeting BOE Walkthrough
- B. Approval of Healthy Food Certification
- C. Approval of Canton Public Schools Policies

XI. EXECUTIVE SESSION

A. For purposes of the Superintendent's End of the Year EvaluationB. For purposes of Collective Bargaining regarding Custodial Contract

XII. ADJOURNMENT



MEMORANDUM

Date:	May 14, 2024
To:	Canton Board of Education
From:	Jordan E. Grossman, Ed.D., Superintendent of Schools
Subject:	Superintendent Annual Report: 2023-2024 School Year

The Superintendent Annual Report is an executive summary of the major accomplishments and progress made on Superintendent Goals for the 2023-2024 school year. Accomplishments and progress are only made possible with the efforts of the entire school community.

BOE GOAL AREA: STUDENT GROWTH AND ACHIEVEMENT

Improve student achievement through rigorous, supportive instruction to ensure students are college and career ready.

Superintendent-Specific Goals:

- 1. Review student achievement data and achievement gaps for all student populations and analyze strategies to improve student achievement with the Administrative Team.
- 2. Work to improve Math Student Achievement across all grade levels.
- 3. Continue to asses current and future practices in the area of special education services.
- 4. Work with Canton Middle School administration on the development of a schedule to better meet the needs of students.
- 5. Work with Canton Middle School administration, to participate with the state as a Connecticut State Department of Education Commissioner's Network School.
- 6. Work with Cherry Brook Primary School administration and staff on the implementation of Science of Reading MasterClass.

- 1. After reviewing student achievement data and identifying achievement gaps across all student populations, the Administrative Team implemented targeted strategies aimed at improving student achievement through a revised continuous improvement planning process. This process included providing Board of Education members the opportunity to visit each school two times during the school year. These efforts are resulting in a notable decrease in achievement gaps among various student groups, leading to increased overall academic performance and a better educational experience for all students within the Canton Public School district.
- 2. In order to bolster foundational understanding, a number sense screening was introduced in Kindergarten, aiming to provide crucial support at an early stage. Additionally, professional development sessions were conducted to enhance the expertise of math leadership, particularly focusing on curriculum design and instructional strategies. Furthermore, the team expanded with the recruitment and integration of a Secondary Math Interventionist and Instructional Coach,

enriching the support structure for students. Notably, the implementation of the Foundations of Algebra I course yielded significant improvements in student performance, underscoring the efficacy of these initiatives in fostering academic growth.

- 3. In our ongoing commitment to special education services, dedicated efforts have been put forth to assess both current and future practices. By delving deep into student achievement data, department members have analyzed all the disparities to ensure equity for all learners. One notable stride has been the successful implementation of the THRIVE Program. Additionally, our collaboration with Granby Public Schools for the 18-22 Transition program has not only enriched opportunities for transitional-aged students but has also yielded cost savings. These initiatives underscore our unwavering dedication to fostering an inclusive educational environment while demonstrating prudent fiscal management.
- 4. The analysis of the Canton Middle School program began with a comprehensive examination of its needs, considering various factors such as student demographics, academic performance, and resources available. This examination aimed to identify areas requiring improvement and strategic intervention to enhance overall effectiveness. Concurrently, the capacity and efficacy of CMS teams were evaluated, analyzing their capabilities, strengths, and areas for development. This evaluation delves into team dynamics, collaboration, and individual competencies to ensure alignment with the school's objectives. Furthermore, efforts are dedicated to supporting the realignment of teams to optimize programmatic delivery and support mechanisms. By strategically restructuring teams based on identified needs and strengths, the aim is to enhance the efficiency and effectiveness of the school's educational initiatives, ultimately fostering an environment conducive to student success.
- 5. Collaborating closely with the Canton Middle School administration, efforts were made to engage with the state as a Connecticut State Department of Education Commissioner's Network School. This involved facilitating Improvement Team meetings that brought together key stakeholders including administration, staff, parents, and representatives from the state Department of Education. Through these meetings, a comprehensive Commissioner's Network Plan spanning three years was developed, detailing strategies and initiatives aimed at driving school improvement. Upon completion, the plan was diligently submitted to the state for review and approval, marking a significant milestone in the school's commitment to enhancing educational outcomes and fostering a supportive learning environment. Canton Middle School will be notified in June if accepted.
- 6. Collaborating closely with the administration and staff at Cherry Brook Primary School, efforts were dedicated to the implementation of the Science of Reading Master Class, aimed at enhancing literacy instruction. Attendance at four professional learning sessions and district affinity group meetings provided valuable insights and strategies for effective implementation. Moreover, an affinity session hosted for Watertown Public Schools facilitated knowledge sharing and collaboration among educators. Additional engagement included participation in a school walkthrough within the Watertown Public School district. To further support literacy initiatives, a District Literacy Strategic Plan was meticulously developed, outlining cohesive strategies for improving literacy outcomes. Sharing expertise, presentations were delivered to fellow districts and state representatives, fostering a broader dialogue on literacy education. Furthermore, support was received in evaluating state-approved resources to inform the selection of new K-3 reading materials, underscoring a commitment to evidence-based practices and continuous improvement in literacy instruction.

BOE GOAL AREA: PARTNERSHIPS AND COMMUNITY ENGAGEMENT

Enhance communication pathways for students, staff, and the community in order to build responsive, supportive connections for all.

Superintendent-Specific Goals:

- 1. Advance and assist the Board of Education in the development of new Board Goals.
- 2. Work with the Canton Public Schools community on the development of a new Canton Public Schools' Strategic Plan with an anticipated release in Fall 2024.
- 3. Enhance the climate and culture across the district by building positive relationships and increasing presence in the schools.
- 4. Maintain a high level of communication and visibility within the community.
- 5. Maintain the Board of Education policies and develop policies which align with local, state and federal guidelines.
- 6. Continue to develop a clear understanding of responsibilities, expectations and communication systems to promote an effective Superintendent of Schools/Board of Education working relationship.
- 7. Meet with business leaders, civic leaders, faith leaders, political leaders, police, and other community leaders to promote the success of Canton Public Schools.

- 1. A Board of Education Retreat was held in August with focus on the development of new Board of Education Goals. These Board of Education Goals will set the foundation for the development of the Canton Public Schools' next Strategic Plan that will be released during the 2024-2025 school year.
- 2. Fully committed to the goal of enhancing the climate and culture across the Canton Public School district. To achieve this, we recognize the importance of building positive relationships and increasing the presence within our schools. Actively engaged with students, staff, parents/guardians, and community members to foster a sense of belonging and collaboration. By regularly visiting schools, attending events, and participating in various activities worked to strengthen connections and create a supportive environment where everyone feels valued and respected. Through these efforts, we can cultivate a positive climate and culture that promotes student success and well-being throughout our district. An end of the year Closing Ceremony is also being added this school year to enhance school community across the district.
- 3. As part of the ongoing commitment to governance, efforts were focused on maintaining the integrity of Board of Education policies while also aligning them with local, state, and federal guidelines. This endeavor involved conducting a thorough review of all Canton policies, organized chronologically by date of adoption, ensuring compliance and relevance. Additionally, series reviews of all Shipman model policies were undertaken in collaboration with the BOE Policy Committee, fostering alignment with best practices. Through these reviews, policies were scrutinized for effectiveness, clarity, and adherence to regulatory standards. Furthermore, proactive measures were taken to prepare for the adoption of new policies and the retirement of outdated ones, ensuring that the district remains current and responsive to evolving educational landscapes and regulatory requirements.
- 4. Maintained regular and transparent forms of communication with the Board of Education, town officials and the community through publications, surveys, weekly communication, as well as, attendance at meetings, Superintendent Community Conversations, and school and town events. The beginning of trustful relationships between the Superintendent of Schools and the Canton community continues to grow and prosper. Additionally, we celebrated student and staff

accomplishments through participation in/attendance at recognition ceremonies, publications and presentations at Board Meetings.

BOE GOAL AREA: FINANCIAL SUSTAINABILITY AND EFFICIENT OPERATIONS

Maintain a strong financial management structure to ensure financial sustainability to maximize financial resources available.

Superintendent-Specific Goals:

- 1. Work with the Business Manager to obtain all state and federal grants that are offered to the Canton Public Schools.
- 2. Review financial projections, allocations and the process used to develop the annual budget.
- 3. Develop a budget that supports the Board's goals, district's mission and is reflective of the economic climate.
- 4. Work with the Director of Facilities to enhance the overall aesthetics, functionality, and safety of the premises through effective maintenance, renovations, and landscaping initiatives.
- 5. Work with the Town on possible building projects to address space issues across the district.
- 6. Work with Board of Education on contract negotiations for Education Association of Canton, Canton Federation of Education Personnel and UE Local 22 School Custodians.

- 1. Working closely with the Business Manager, successfully obtained all state and federal grants offered to the Canton Public Schools. This collaborative effort ensured that our educational programs and facilities received the necessary support for enhancement. By diligently identifying and pursuing every available funding opportunity, we fulfilled our commitment to fiscal responsibility and enriched the educational experience for the entire Canton community.
- 2. Managed Fiscal Year Budget 2023-2024 with rising special education expenditures and developed a transparent fiscal year 2024-2025 budget that will move our school district forward.
- 3. Over the past year, collaborated extensively with the Superintendent of Buildings and Grounds to significantly enhance the overall aesthetics, functionality, and safety of the premises at Canton Public Schools. Through strategic maintenance, renovations, and landscaping initiatives, we transformed our school environment into a more conducive and welcoming space for students, staff, and visitors alike. By prioritizing safety measures and implementing improvements, we not only upheld our commitment to providing a secure learning environment but also created an atmosphere that fosters creativity and productivity.
- 4. Actively engaged with the Town to explore potential building projects aimed at addressing space constraints at Cherry Brook Primary School. Attended building committee meetings, advocating for solutions to alleviate overcrowding issues at Cherry Brook Primary School. With the backing of the Board of Selectman, support to hire an architect for the development of modular classrooms at Cherry Brook Primary School happened. The Town's initiative to pursue a referendum vote in November to fund the modular classrooms reflects our shared commitment to enhancing educational facilities. Anticipating the installation of the modular classrooms for the start of the 2025-2026 school year, we are poised to provide an improved learning environment for our students.
- 5. Worked with the Canton Board of Education to successfully negotiate contracts for the Education Association of Canton and Canton Federation of Education Personnel. Currently in the process of assisting the Canton Board of Education in negotiations with UE Local 22 School Custodians.

BOE GOAL AREA: LEARNING ENVIRONMENT AND BELONGING

Foster a safe and positive learning environment in which students and adults engage in order to develop compassionate, resilient citizen of a local and global world.

Superintendent-Specific Goals:

- 1. Coordinate community engagement forums that focus on community needs, particularly in the areas of technology, safety and social and emotional learning.
- 2. Ensure the development of thoughtfully constructed, effective strategies by school leaders to promote positive and productive school climates and integrate restorative practices where appropriate.
- 3. Continue to implement and revise the Canton Public Schools' Emergency Operations Plan.

- Implemented "Students at the Center," a program designed to incorporate student voices into the day-to-day operations of the district through the Board of Education Student Representatives. This initiative aimed to ensure that students' perspectives were considered in decision-making processes. Additionally, the Assistant Superintendent facilitated a community message focusing on local, regional, and statewide resources available to support mental health. This effort aimed to raise awareness and provide access to crucial mental health services within the community. Furthermore, organized a Community Workshop on Social Media in collaboration with Officer James White, the CT State DARE Coordinator. This workshop provided valuable insights and strategies for navigating social media platforms safely and responsibly, addressing concerns surrounding online behavior and digital citizenship.
- 2. Collaborating with state consultants and regional agencies, facilitated administrative training sessions aimed at fostering a positive school climate. These sessions served as platforms for sharing best practices and strategies to create an environment conducive to learning and growth. Furthermore, we conducted specialized training sessions for elementary school staff focused on cultivating a positive school climate. By equipping educators with the necessary tools and techniques, we aimed to enhance the overall school experience for both students and staff. In addition, we spearheaded the creation and implementation of various committees within the district, including the District Equity, Climate and Culture, and Wellness Committees. These committees were established to address specific aspects of school climate and promote inclusivity, equity, and well-being throughout the district. By coordinating the efforts of these committees, we aimed to cultivate a comprehensive approach to fostering a positive school climate across all levels of the education system.
- 3. While conducting monthly district safety meetings, our focus is on meticulously reviewing and enhancing operational elements within our Emergency Operations Plan. These gatherings provided a platform for thorough discussions and assessments aimed at ensuring the readiness and effectiveness of our emergency response strategies. Furthermore, took charge of leading quarterly Capitol Region Emergency Management sessions, contributing to the broader regional efforts in emergency preparedness and response. These sessions involved collaborating with neighboring districts and regional agencies to share insights, resources, and best practices, ultimately strengthening the collective ability to mitigate risks and respond effectively to emergencies. We also collaborated with the State of Connecticut's Regional School Safety Coordinator to provide awareness of the ongoing of other schools districts and share safety resources state-wide.

BOE GOAL AREA: EMBRACING EQUITY

Strive to create an inclusive and culturally responsive learning environment that celebrates diversity, fosters a sense of belonging and prepares students for a global society.

Superintendent-Specific Goals:

- 1. Develop and implement the Canton Public Schools' Equity and Belonging Plan.
- 2. Support minority recruitment by collaborating with CREC Teacher In-Service Program.
- 3. Participate with members of the staff and the Board of Education in professional learning on equity and belonging.
- 4. Investigate the development of a teacher minority recruitment program with current students enrolled in the Canton Public Schools.

- 1. In response to the imperative need for equitable practices within Canton Public Schools, a concerted effort was made to develop and implement the Canton Public Schools' Equity Action Plan. This initiative commenced with the creation of a comprehensive District Equity Action Plan, meticulously crafted to align with Canton's Equity Statement, ensuring a foundation rooted in inclusivity and fairness. To effectively execute this plan, a dedicated District Equity Team was assembled, comprising stakeholders committed to advancing equity within the district. Moreover, recognizing the importance of specialized expertise, the district proactively forged partnerships with consultants, leveraging their insights and guidance to facilitate the implementation of equity-focused initiatives. Through these collaborative endeavors, Canton Public Schools took significant strides towards fostering an environment where every student is provided with equitable opportunities to thrive and succeed.
- 2. In a proactive approach to enhance minority recruitment efforts, collaborative endeavors with the CREC Teacher In-Service Program were prioritized. This strategic partnership was instrumental in cultivating avenues to attract a diverse pool of educators to the district. Concurrently, an Increasing Educator Diversity Plan was meticulously developed, meticulously aligned with state statutes and aimed at fostering greater representation within the teaching staff. To further bolster these efforts, thorough evaluations were conducted, resulting in a strategic partnership with the State Teacher Residency Program. Through this partnership, the district aimed to not only recruit but also nurture and retain a diverse cohort of educators, enriching the educational experience for all students and fostering a more inclusive learning environment.
- 3. Steps were taken this school year to investigate the establishment of a teacher minority recruitment program in collaboration with current students in the Canton Public Schools. On April 25, the University of St. Joseph's School of Education Department presented to 23 students who showed interest in pursuing careers in education. By engaging our own students and targeting them for potential future positions, we aim to cultivate a diverse and talented pool of educators. This initiative reflects our commitment to fostering inclusivity and ensuring representation within our staff, ultimately enriching the educational experience for all students.

BOE GOAL AREA: WORKFORCE DEVELOPMENT

Continuously invest in the development of skilled staff through hiring, retention and development in order to promote continuous growth.

Superintendent-Specific Goals:

- 1. Mentor and model professional leadership for our administrative team members.
- 2. Participate by State Senate appointment in the Commission on Women, Children, Seniors, Equity, and Opportunity.
- 3. Chair of the CAPSS Early Childhood State Committee.
- 4. Chair of the Capitol Region PK-12 Safety and Emergency Management Committee.

- 1. Successfully on-boarded a new Interim Principal at Cherry Brook Primary School, who was eventually appointed Principal of Cherry Brook Primary School, a new Interim Business Manager, a new Finance Officer through collaborative efforts with the Town and assisted on-boarding a fairly new Director of Pupil Services to the district.
- 2. Throughout the year, chaired the CAPSS Early Childhood State Committee Meetings with a focus on preparing for early childhood education and necessary components.
- 3. Attended and chaired Capitol Regions PK -12 Safety and Emergency Management Committee with a focus on safety and communication, identifying individuals with social/emotional problems and after-action plans for school districts following a tragedy.
- 4. Attended and chaired monthly State of Connecticut Commission on Women, Children, Seniors, Equity and Opportunity meetings and acted as strategic partner in key legislative priorities during this year's session.



May & June District Events

- Tuesday, May 14th 8:00 a.m. Finance; 6:00 p.m. Policy and 7:00 p.m. BOE meeting
- Wednesday, May 15th CIS Art Show (6:30 p.m.)
- Wednesday, May 15th CBPS Art Show (6:30 p.m.)
- Tuesday, May 21st CIS Grade 4 Concert (7:00 p.m.)
- Wednesday, May 22nd CIS Grade 5 Concert (7:00 p.m.)
- Thursday, May 23rd CIS Grade 6 Concert (7:00 p.m.)
- Friday, May 17th CHS Senior Prom
- Friday, May 24th Canton Schools Early Release
- Monday, May 27th Canton Schools Closed Memorial Day
- Thursday, May 30th Cherry Brook Primary School BOE Walkthrough (9:30 a.m.)
- Thursday, May 30th Senior Scholarship Night 6:30 p.m.
- Monday, June 3, 2024 CHS Athletic Awards 6:00 p.m.
- Tuesday, June 4th 8:00 a.m. Finance; 6:00 p.m. Policy and 7:00 p.m. BOE meeting
- Friday, June 7th 6:30 p.m. Graduation
- Tuesday, June $11^{\text{th}} 6^{\text{th}}$ Grade Promotion Ceremony 6:00 p.m.
- Wednesday, June 12th 8th Grade Promotion Ceremony 6:00 p.m.

Canton Board of Education Regular Meeting - Hybrid

April 17, 2024 7:00 p.m.

Board	Members:
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Lou Daniels Absent Felicia Jordan Present Russell Bush Present Peggy Steinway Absent Cindy Moeller Present Erika Haves Present Joseph Scheideler Present Kim Sullivan Present Carlin Fox Absent

Also Present:

Dr. Jordan Grossman, Superintendent of Schools Jon Bishop, Asst Superintendent of Schools Anna Robbins, Interim Business Manager Kyra Lefebvre, Communications Specialist Abe Ammary, Cherry Brook Primary School Principal Jeff Moore, Canton Middle School Principal

Student Representatives:

Simone Mesa	Present
Maggie Bishop	Absent
Juliana Cavanaugh	Present

- I. CALL TO ORDER: Vice Chair Scheideler, 7:06 p.m.
- II. PLEDGE OF ALLEGIANCE: Julianna Cavanaugh, Student Representative

III. ADMINISTRATIVE REPORTS:

- A. Chairman's Corner: Mr. Lou Daniels, Board Chair, is away and sends his regards. Mr. Joe Scheideler, Vice Chair, presenting: Regarding Carlin Fox who was appointed as Board Member to replace Ryan O'Donnell. The Town Charter states that when a vacancy occurs anyone from the same party or an unaffiliated person can apply. The vacancy was posted; half a dozen applications from either Republican or Unaffiliated were received; Carlin Fox was appointed. On April 1st the Republican Town Chair filed a concern with the town that while the charter says anyone from the same party or an unaffiliated person can apply, state law states that when one party has the maximum majority, in this case 6, a vacancy of the minority must be filled by a member of the party not an unaffiliated member. Legal input was received by the town attorney and our Board attorney who both confirmed this. As a result, Mrs. Fox's appointment was declared null and void. If a vacancy is unfilled after 45 days the Board of Selectman fills that opening. It has been more than 45 days so this action is now with the Board of Selectmen. The Board acted in good faith and in line with the town charter although the charter was inaccurate. Mrs. Fox was a valuable Board member and will be sorely missed.
- B. Appointment of Cherry Brook Primary School Principal: Dr. Jordan Grossman recommends to the Board of Education Mr. Abe Ammary as Principal of Cherry Brook Primary School.
 Motion: Move that the Canton Board of Education appoint Mr. Abe Ammary as the Principal of Cherry Brook Primary School effective Tuesday, April 17, 2024. Jordan/Sullivan; 6 0 unanimous

Mr. Ammary gave a few words of sincere thanks and excitedly accepted the position. Dr. Grossman presented Canton gifts to Mr. Ammary and his family. PTO will celebrate Mr. Ammary's appointment on April 29th.

Vice Chair Scheideler ran through the Calendar of Events and shared some events at Cherry Brook Primary School. Mr. Ammary gave some details and background on events. C. Superintendent's Announcement: Dr. Grossman, Superintendent, welcome looking forward to honoring our middle school students tonight. A lot of time has been spent in the past month on preparing the budget. Meetings with the Board of Finance and the Board of Education to get our budget into the community. It is a tradition of mine to meet with the senior class in focus groups to get student perspectives on Canton Schools. Started meeting with small groups of 15-20 students asking them questions and getting their feedback. Very enlightening and good to connect with them before standing in front of them on graduation day. April 17th District Wide Choral Concert; April 19th Canton's Got Talent; April 22nd Earth Day Event at CHS; April 23rd early release for all schools, Town Budget Hearing. Next week our 8th grade goes to Washington DC. Thank you Mr. Scheideler for running the meeting in Chair Daniel's absence.

D. Student Representative Reports:

- **a.** CHS/CMS: *Simone Mesa* All schools will be participating in a schoolwide Commision Concert. A piece by Dr. Francisco J Nunez features the word "Canton". This piece will be performed and each school will sing their own songs. Canton's Got Talent will be on April 19th. Spring sports are going well with lots of wins.
- b. CIS: Juliana Cavanaugh reporting for Maggie Bishop PI day celebration during math classes. Students decorated paper bags to be used on Earth Day. The Institute for American Indian Studies came to CIS and worked with students to corroborate the 5th grade Native American unit in Social Studies. CIS Future Problem Solvers teams competed in the state competition with two teams placing in the top three for their division. SBAC Math Performance Task was completed. 4th grade kicked off a multidisciplinary study of Migration and Movement.
- c. CBPS: *Juliana Cavanaugh* Students enjoyed the Youth Art Month celebration at the Community Center where they were able to view artwork from students across the district. Officer John Chikos spoke to 3rd grade students about different types of animals found in Connecticut and how their features help them in their environment. Roaring Brook Nature Center visited 1st Grade and spoke about the life cycle of frogs. They also presented Seeds, Seeds, and Seeds to the Kindergarten. PTO held a successful book fair during conference week. To date 3,958 pawsitive cards have been presented. On March 25th approximately 40 3rd Grade student singers visited UCONN to participate in a music collaboration. Approximately 30 students participated in Unified Sports this year.
- E. Canton Celebrates Cherry Brook Primary School: Mr. Ammary, Principal presenting: Reagan O' Connor - Having Positive Energy. <u>Canton Middle School</u>: Mr. Moore, Principal, presenting: Wrestling four students qualified and competed at the Connecticut Youth Wrestling State Championship - Landon DeCruz, Hugo Eck, Hugh Jekot and Salim Kamua; Landon placed 4th in the state in his weight class. Jazz - UCONN Jazz Festival Performances - Outstanding Musicianship in Trumpeting - Aidan Glassey, Michael Landry, Reilly Muson, Ethan Schaller, and Aiden Violette. Rising Leader Award - Archer Heath. CABE Student Leadership Awards - Yasmine El Hadad and Lochlain O'Donnell . CAS Scholar Leader Award - Landon DaCruz and Romanah Shaikh.

Motion: Move that the Board of Education add two agenda items for approval. One for a revision of an authorized signer for the ED099 agreement and the other for a non-renewal of non-tenure teachers.

Sullivan/Hayes; 6 0 unanimous.

F. Continuous Improvement Plan Update - Canton Middle School: Mr. Moore, Principal presented the accomplishments that have been made and states that "we have met our goals". *Board Comments: Who are the consultants that teachers are working with? EdAdvance - Mr. Bishop has vetted resources.*

- G. Review of March 2024 Financials: Dr. Grossman presenting. Board of Finance reviewed our March financials and the Board of Education subcommittee reviewed the financials. Overall we are progressing nicely. FY23-24 End of Year is forecasted to be \$31,827,794 which is unfavorable to the budget by \$81,703. (There are savings favorable to both General Education by \$15,000, and Special Education by \$22,404). FY23-24 forecast as of March indicates a favorable change of \$37,404 over last month. Mr. Bishop secured a grant for professional development. Mrs. McLean has done a wonderful job bringing special education costs down. Introduction of Mrs. Robbins as Interim Business Manager.
- **H.** Assistant Superintendent's Report: Mr. Jon Bishop, Assistant Superintendent, work on teacher evaluation and growth plan continues and will be brought to the Board Curriculum Subcommittee. State requirements for reading programs CBPS continues with review of programs. Junior class SAT's were in March. Smarter Balance Assessments will be in April and May.

IV. PUBLIC COMMENT: (*Comments are limited to three minutes. Members of the Board will listen but not respond to comments as the item is not on the agenda. The item can be slated for a future agenda.)*

Peg Barry 115 Robin Drive: Member of Board of Finance but here as a community citizen. Dr. Grossman and Mr. Scheideler were each presented with the book *"The Anxious Generation"* by Jonathan Haidt. I urge each of you to read this book talking about the danger of the combination of smartphones and social media to our youth. Please consider what the author has to say and work towards smartphone free schools.

V. NEW BUSINESS:

VI. MISCELLANEOUS/BOARD STANDING COMMITTEE REPORTS:

- A. Finance: Looking forward to seeing audits over the next month. Approved a refrigerator/freezer for Cherry Brook Primary School. Discussed a building and ground update starting in May. Discussed some projects the Board of Finance is considering. *Board Comment: Please explain why the money was spent on the freezer. The money was Covid relief money that had to be spent on upgrades of capital improvements. The refrigerator/freezer broke down recently and food had to be transferred to CHS.*
- **B. Policy:** Review of policies is behind us. Mr. Bishop will be sending out an email that outlines the policies that we are suggesting we keep and policies we retire and the policies we replace them with.
- C. Curriculum/Technology: Reviewed Assistant Superintendent's monthly update. Discussed the process of selecting a K-3 reading program, the kindergarten registration process, 20 waivers have been filed. Text book review for AP Chemistry passed unanimously. Mr. Delmastro gave a technology update. Presented improvements that were aligned with the tech plan of 2020 through 2025. Discussed safety of student data and strong practices of the district. Additional staff has helped dramatically; went from 300 open tickets down to 20. New technology resources were discussed and a video of the new technology was shared with the Board. Next meeting is April 24th at 9:00am. Comment: Dr. Grossman recommends that Mr. Bishop provide an explanation and update on how we utilize bring your own device to give the Board some background.
- D. Communications: Met on March 25th A joint mailer was sent out in collaboration with Board of Education and Board of Finance lots of information and data provided in the publication. Assistant Superintendent Bishop met with Lori DeVito, School Social Worker, Justine Ginsburg, Pharmacist with Valley Health Department, and Dr. Taylor, Chief Medical Officer at the Village to highlight school supports and community resources in support of students and families in the arena of mental health and wellness. The district is developing a resource page with associated with this information to have it accessible to the community. Next meeting is April 29th at 1:00pm *Comment: Mr. Bishop will be providing an update on mental health resources and programs that we have within the Canton Public School system.*

VII. CALENDAR OF EVENTS: (may be viewed online, inclusive in BOE Packet)

VIII. BOARD MEMBER ANNOUNCEMENTS:

IX. BOARD ACTION ITEMS:

X. RECOMMENDED ACTIONS:

A. Consent Agenda

Approval of Minutes - March 7, 2024 – Special Meeting – BOE Walkthrough; March 12, 2024- Regular Meeting; March 26, 2024 – Special Meeting – BOE Workshop; April 2, 2024 – Special Meeting – BOE Walkthrough **MOTION: Move that the Canton Board of Education approve the Consent Agenda.** Hayes/Bush; 6 0 unanimous

B. Approval of Canton High School trip to Madrid, Barcelona & Rome from April 10th to 18th 2025 MOTION: Move that the Canton Board of Education approve the Canton High School trip to Madrid, Barcelona & Rome from April 10-18, 2025.

Moeller/Bush; 6 0 unanimous

C. MOTION: Move that the Canton Board of Education revise the Authorized signers for the ED-099 Agreement for Child Nutrition Programs, removing Donna Miscikoski and adding Anna Robbins as an authorized signer. Jordan/Bush; 6 0 unanimous

D. MOTION: Move that the contract of employment for Erin Herzog, Ashley Clark, Andrea Cerdeira and Abigail McMenemy not be renewed for the following year upon its expiration at the end of the 23-24 school year, and that the Superintendent of Schools is directed to advise such person(s) in writing of this action. Bush/Hayes; (Non-tenure Act) 6 0 unanimous

XI. ADJOURNMENT:

MOTION: Move that the Canton Board of Education adjourn its April 17, 2024 meeting at 8:41pm. Jordan/Sullivan; 6 0 unanimous

Respectfully submitted, Kim Sullivan, Board of Education Secretary

Canton Board of Education Special Meeting - Hybrid

May 2, 2024 6:30 p.m.

Board Members:

Lou Daniels Felicia Jordan Russell Bush Peggy Steinway Cindy Moeller Erika Hayes Joseph Scheideler Kim Sullivan Present Absent Present Absent Present Present Present

Also Present:

Dr. Jordan Grossman, Superintendent of Schools Jon Bishop, Asst Superintendent of Schools Anna Robbins, Business Manager Barbara McLean, Director of Pupil Personnel Services Teri Campanelli, Board of Education Clerk

- I. CALL TO ORDER: Chair Daniels 6:30 p.m.
- II. PLEDGE OF ALLEGIANCE: Chair Daniels
- III. BOARD OF EDUCATION BUDGET WORKSHOP & PLANNING: Chair Daniels, the purpose of this meeting is for discussion not to vote. Board of Finance asked for a \$150,000 reduction that we came back with. They are asking for an additional \$50,000 in cuts. This is a tough time with the reevaluation and budget needs. If the budget does not pass the Board of Finance may need to make a deep cut. Where do we think some cuts could come from? Think in general terms not specific; people and programs. Makes more sense to cut positions that haven't been filled. No new hires. Conversation with the Superintendent: New positions in the budget are minimum. General operating funds new positions include a Department Chair for English, three campus monitors, one after school monitor and a tutor for CIS. Possible that Commissioners Network Grant could cover those. Open Choice funds will not be used on staff but will be used on operating costs. Budget talks have been going on since October. Have been transparent with the Board of Finance that the budget was short changed one million dollars when I came into the position. This budget reflects a higher number than what we are operating on now. Happy to answer any questions. What impact would any line item have to a reduction? First reduction of 150k would come in the form of non certified staff and some certified staff. Do not want to create panic within the teaching staff. Spoke with teachers unions about possible future cuts. Thank you for your explanation. An English Chair is needed from a curriculum standpoint. Is there anything that says the state will be giving more funds? We have accounted for all grant money. Cost share hasn't changed but the formula gave us less. Area that we need to look at is the excess cost reimbursement for SPED 88%. This is not being fully funded by the state so we are in the red this year. Next year we budgeted 70% excess cost. Discussion about class sizes. Guidelines are within the Board policy and are in line with area schools. Recommendation is to keep class size the same. Nine sections could be cut with a reduction of \$500,000. What about the HS? Would need to look at all the sections and all classes. Eliminate electives? Met with senior class in small groups and the highlight was we like electives but other schools have more than we have. There is a need for finance and business classes. Look at maybe 9 sections and elective classes. What about CPAT? 3 staff needed for 47 students. Costs \$90,000. Do we need a program? We need to offer services. Possibly cap enrollment at 30. Not comfortable with any curtain this program. No one wants to make cuts but we may have to. Need to converse and prioritize. What about security monitors? We need supervision valuable resource. SPED - Mrs. McClean - Thrive is pushing capacity with 20 students. Anticipate that number to be consistent. Program has kept students in the district. We had 95 referrals this year. Mental health and disabilities are on the rise. Do you see any outplacements? Will continue to see outplacements as students may need interventions but that number is reducing. We may not have enough money in this budget as numbers are actually higher than 4.85%; more like 5-6% Fianchials will be shared next week. How do we preserve academic achievement? Summer program costs roughly \$40,000. Student achievement is not at the level it needs to be so that program would support that. Valuable but may not be able to happen. Coaches and extra support? What

happens if kids dont' get extra support? Could have a major impact. Canton Academy? students struggle to function on a normal day. Approximate cost is \$25,000 with 7-10 students in a fluid program. Cuts are a Board decision. Superintendent will provide numbers and data and work with the Board to let them know what their cuts will look like. Important to keep the core. Can you find \$100,00 cuts in electives? Core is different for each student, especially in high school. The town has made investments in education over the years. East Granby does not provide food service? It is not required by state law to have a food service program. Our program provides healthy breakfast and lunch. Not required to have free and reduced lunches either. In East Granby the PTO provides lunch with a free and reduced milk program. If we reduced food services at MS/HS it will be about \$50,000 to \$60,000. Transportation? We need to provide. Board policy about how long a student is on the bus. One bus route cut would be \$60,000 to \$70,000. In the hands of the public to decide. We would cut now and pay for it later. If we cut anything we go backwards. Ask the public not to punish the schools for the revaluation. Consider if you want kids to go to schools having to cut programs and people. Reinforced that major cuts will have major consequences. Well thought out budget hope we don't have to make more cuts.

IV. PUBLIC COMMENT: (*Comments are limited to three minutes. Members of the Board will listen but not respond to comments as the item is not on the agenda. The item can be slated for a future agenda.*)

Richard Barlow 321 Cherry Brook Rd Supportive of budget. Warrior name is offensive. Education is more important. Can the Mohegan Grant be a source of money?

Tom Blatchley 39 Bart Drive Questioning the purpose of the meeting. This meeting is an advocacy before the referendum. Violation of Statute 9-369.

Chair Daniels closed public comment. The Board checked with the town attorney about the meeting. The Board is not using any town services or resources. Encourages the Board to go into the community and talk about this budget. The Referendum is on the 7th.

V. ADJOURNMENT: MOTION: Move that the Canton Board of Education adjourn its May 2, 2024 meeting at 7:30pm. Hayes/Bush; 6 0

Respectfully submitted, Kim Sullivan, Board of Education Secretary

CANTON PUBLIC SCHOOLS

Our Vision

Opening Minds ~ **Transforming Lives**

SPECIAL MEETING MINUTES

May 7, 2024 - 8:30 a.m. Canton Intermediate School, 39 Dyer Avenue, Canton CT

Members Present: Lou Daniels, Felicia Jordan (8:40 a.m.), Peggy Steinway, Kim Sullivan, Joe Scheideler and Erika Hayes

Also Present: Rebecca Coiteux, Jordan Grossman, Jon Bishop, Denise Dauria, Tracey Reichen and Deb Costello.

I. Call to Order – Chair Daniels called the meeting to order at 8:30 a.m.

Board of Education Facility Walkthrough – Board Members took a facility walkthrough of Canton Intermediate School and followed the below agenda:

- Mid-year update and deep data review
- Classroom visits
- Supporting multidisciplinary thinking through Integrated Art
- Questions and closure

F. Jordan left at 10:30 a.m.

II. Adjournment – the meeting adjourned at 10:35 a.m.E. Hayes/P. Steinway



CANTON PUBLIC SCHOOLS

4 Market Street, Suite 100 Canton, CT 06019 Phone: (860) 693.7707 Opening Minds ~ Transforming Lives Jordan E. Grossman, Ed.D. Superintendent of Schools

Jon Bishop Assistant Superintendent of Schools

Barbara McLean Director of Pupil Personnel Services

MEMORANDUM

Date:	5/14/2024
To:	Canton Board of Education
From:	Jon Bishop, Assistant Superintendent
Subject:	Policy Recommendation

I wanted to share information with you regarding the progression of policies for adoption by the Canton Board of Education.

The district has curated Board of Education Policies by the Connecticut Association of Boards of Education (CABE) which may be found at <u>https://z2policy.cabe.org/cabe/browse/canton/welcome/root</u>. These are the Board's current policies. At the direction of the Board of Education, the district office has been working to refine the model Shipman and Goodwin policies to reflect the Canton Public Schools in name and operations, to be proposed for adoption by the Board. These proposed policies are housed live for review on the Canton Public Schools website - <u>www.cantonschools.org/p/board-policy-draft</u>

In our policy meeting on November 6, 2023 the committee began further review of the policies. The committee and Board engaged in a thorough review of the policies from November through March. On April 16, 2024 the policy committee determined the following steps.

Repeal all current policies, hosted on the <u>CABE Website</u>, except for those listed below:

- 1110.1 Parent Involvement
- 1250 Visits to the Schools
- 1316.3 Promoting Civil Discourse
- 3326.3 Canton Board of Education Purchasing Card
- 3541.313 Video Cameras on School Transportation
- 4131 Staff Development
- 5118 Nonresident Attendance
- 5131.1 Bus Conduct
- 5131.111 Video Surveillance
- 5141.28 First Aid/Emergency Medical Care
- 5145.53 Gender Identity and Expression (Transgender and Gender Non-Conforming Youth)
- 6111 School Calendar
- 6141.328 Bring Your Own Device

- 6142.102 Social and Emotional Learning (SEL)
- 6144 Controversial Issues
- 6145.2 Interscholastic/Intramural Athletics
- 6146 Graduation Requirements
- 6151 Class Size
- 6154 Homework
- 6159 Individualized Education/Special Education Program
- 6161 Selection of Educational Materials
- 6161.11 Responding to Public Requests for Reconsideration of Education Materials
- 6172.3 Homeschooling Guidelines
- Series 0000, 7000 and 9000

Adopt the following new policies, based on the Shipman and Goodwin model policies and reviewed by the BOE Policy Committee, located on the <u>Canton Public Schools website</u> and listed below and on the following page:

- 1000 Series COMMUNITY/BOARD OPERATIONS
- Automatic External Defibrillators 1001
- Deadly Weapons or Firearms 1002
- Green Cleaning Programs 1003
- Non-Discrimination (Community) 1004
- Security and Safety Plan 1005

- Smoking 1006
- Use of School Facilities 1007
- Visitors 1008
- Volunteers 1009
- 2000 Series ADMINISTRATION
- Hold on Destruction of Records (Litigation) 2001

- Retention of Electronic Records and Information 2002
- Uniform Treatment of Recruiters 2003
- 3000 Series BUSINESS
- Budget Procedures and Line Item Transfers 3001
- Code of Conduct for Federal Procurements 3002
- Disposal of Obsolete or Surplus Equipment/Material 3003
- Gifts, Grants and Bequests To The District 3004
- IDEA Fiscal Compliance 3005
- School Activity Funds 3007
- 4000 Series PERSONNEL
- Alcohol, Tobacco and Drug-Free Workplace 4001
- Athletic Coaches (Evaluation and Termination) 4002
- Bloodborne Pathogens 4003
- Child Abuse, Neglect, and Sexual Assault Reporting 4004
- Code of Ethics 4005
- Abuse or Neglect of Disabled Adults 4006
- Emergency Action Plan for Athletic Events 4007
- Employee Use of District Computer Systems 4008
- Employment and Student Teacher Checks 4009
- Exertional Heat Illness Awareness for Athletics 4010
- FMLA 4011
- Hiring of Certified Staff 4012
- Hiring of Non-certified Staff 4013
- Increasing Educator Diversity Plan 4014
- Nepotism 4015
- Non-discrimination (Personnel) 4016
- Psychotropic Drugs 4017
- Section 504/ADA (Personnel) 4018
- Social Media 4019
- Sudden Cardiac Arrest Awareness 4020
- Title IX Sex Discrimination and Harassment (Personnel) 4021
- Concussion Training for Athletic Coaches 4022
- 5000 Series STUDENTS
- Admission to the Public Schools At or Before Age Five 5001
- Attendance, Truancy and Chronic Absenteeism 5002
- Bullying and Safe School Climate Plan 5003
- Chemical Health for Student Athletes 5004
- Child Sex Abuse and Assault Response and Reporting 5005
- Drug and Alcohol Use by Students 5006

- Education Stability Procedures 5007
- Field Trips 5008
- Food Allergies, Glycogen Storage Disease and/or Diabetes -5009
- Fundraising Activities 5010
- Health Assessments/Screenings 5012
- Homeless Students 5013
- Immunizations 5014
- Completion Rates of the FAFSA 5015
- Meal Charging 5016
- Non-discrimination (Students) 5017
- Pledge of Allegiance 5018
- Physical Activity, Undirected Play and Student Discipline 5019
- Restraint and Seclusion 5020
- Search and Seizure 5021
- Section 504/ADA (Students) 5022
- Student Discipline 5023
- Student Dress 5024
- Student Privacy (PPRA) 5025
- Student Records (FERPA) 5026
- Student Use of the District Computer Systems 5027
- Suicide Prevention and Intervention 5028
- Title IX Sex Discrimination and Sexual Harassment 5030
- Transportation 5031
- Use of Private Technology Devices by Students 5032
- Wellness 5033
- Administration of Medications 5034
- 6000 Series INSTRUCTION
- Credit for Online Courses 6001
- Curricular Exemptions 6002
- Equitable Identification of Gifted and Talented Students 6003
- IDEA Alternative Assessments 6005
- Parent and Family Engagement Policy (Title I) 6006
- Parental Access to Instructional Materials 6007
- Parent-Teacher Communication- 6008
- Promotion and Retention 6009
- Weighted Grading for Honors Classes 6010
- Advanced Course or Program/Challenging Curriculum 6011

Therefore, the following motion is recommended to the Board of Education:

To comprehensively revise the Canton Board of Education's policies, the Board approves the adoption and repeal of policies indicated in the attached Appendix A (policies to be repealed) and Appendix B (policies to be adopted), and, for clarity, current Board policies to remain unchanged as indicated in the attached Appendix C (current policies that remain unchanged). The Administration is directed to incorporate the newly adopted policies into the Board's policy manual and archive the policies designated as repealed by July 1, 2024.

Appendix A

This appendix represents Canton Board of Education Policies hosted on the CABE Website except for those listed in appendix C - https://z2policy.cabe.org/cabe/browse/canton/welcome/root. **0.Concept and Roles Community Relations** Р 1000 1. Communications with the Public 1100 Ρ A. Media of Communication (2) News Media Relationships (Public Press, Radio, & TV) 1112 P/R (3) Media Access to Students 1112.5 (4) Board of Education Meetings Р 1120 (5) Distribution of Materials by Students (Use of Students) Ρ 1140 (a) Recognition of Students, Citizens, Staff Members and Board of Education Members 1146 Р 2. Participation by the Public A. School-Community Associations 1210 Ρ (1) School Volunteers Р 1212 B. Citizens' Advisory Committees 1220 P/R (1) Loitering of Causing Disturbances 1251 Р 3. Public Activities Involving Staff, Students or School Facilities A. Relations between Public and School Personnel (1) Staff Participation in Community Activities 1311 P (a) Political Activities of School Employees 1311.1 Р (2) Public Complaints 1312 P/R (3) Solicitation of Funds (Fund-Raising) 1314/1324 Р B. Relations between Public and Students (1) Public Performance by Students 1321 P/R (2) Contests for Students 1322 Ρ (3) Gifts to Students 1323 P (4) Advertising and Promotion 1325 Ρ C. Use of School Facilities 1330 P/R D. Smoke Free Environment Р 1331 E. Access to School Procedures and Materials 1340 Ρ F. Senior Citizens' Benefits 1350 Ρ 4. Relations between other Governmental Agencies and the Schools A. Local Units (1) Law Enforcement Agencies 1411 P/R (2) Fire Department 1412 P (3) Fiscal Authority 1416 P/R B. State/Federal Government 1430/1440 P 5. Relations between Area, State, Regional and National Associations and the Schools 1500 Р 6. Relations between Non-Public and other Educational Organizations and the Schools Р 1600 7. Otherwise Lawful Possession of Firearms on School Property 1700 0. Concept and Roles in Administration 2000 P A. Board-Superintendent Relationship 2000.1 Ρ B. Goals and Objectives 2010 Р C. Equal Employment Opportunity 2111 P D. Professional Development 2112 Р 1. Administrative Staff Organization A. Organizational Chart 2120 Р (1) Lines of Responsibility 2121 Р B. Administrative Personnel Positions 2130 Ρ (1) Superintendent of Schools 2131 P (a) Appointment of Designee for Superintendent 2131.1 Р (2) Principals Ρ 2133

C. Superintendent of Schools. Р 2140 (1) Recruitment and Appointment of Superintendent 2141 Р D. Administrative Staff (1) Appointment of Administrative and Supervisory Personnel 2151 Р 2. Administrative Operations 2200 Р A. Administrative Leeway in Absence of Board of Education Policy 2210 Ρ B. Representative and Deliberative Groups 2220 P (1) Administrative Team 2221 Ρ (2) Policy and Regulations Systems Р 2231 (3) Dismissal of Classes/Teachers 2232 Р (4) Administrative Reports/School District Annual Report Announcement 2232.1 (5) Educational Research in District Schools 2240 Ρ Р (6) Administrative Monitoring of Product and Process Goals 2250 3. Statement of Ethics for Administrators 2300 R 4. Evaluation of Superintendent 2400 P 0. Goals and Objectives 3010 Ρ 1. Budget/Budgeting System A. Budget: Planning/Setting Priorities 3110 Ρ (1) Fiscal Year 3111 Р B. Preparation of Budget Document 3120 Р C. Adoption of Budget 3150 D. Spending Public Funds for Advocacy 3152 Ρ E. Transfer of Funds between Categories: Amendments 3160 Р 2. Income A. Tuition Fees 3240 P B. Materials/Services Fees, Fines, Charges 3250 P C. Sales, Trade-In or Disposal of Books, Equipment & Supplies 3260 Р D. Gifts, Grants and Bequests 3280 P/R 3. Expenditures/Expending Authority A. Purchasing Guides (1) Relations with Vendors 3313 Р (a) Local Purchasing 3313.1 Р (b) Access of Vendors to Teachers 3313.4 R (c) Affirmative Action for Vendors Ρ 3313.5 B. Purchasing Procedures 3320 P (1) Lease/Purchase Agreement 3320.1 R (2) Requesting Goods and Services (Requisitions) 3321 Р 4. Accounts A. Periodic Financial Reports (1) Budget and Expense Reports Р 3432 (2) Annual Financial Statement 3433 Ρ (3) Periodic Audit 3434 Ρ (4) Fraud Prevention and Investigation 3435 P 3440 B. Inventories Ρ C. Consolidated Activity Fund Р 3453 5. Non-Instructional Operations A. Operation and Maintenance of Plant 3510 Р (1) Energy Conservation 3513.1 Ρ (2) Waste Management, Resource Conservation & Recycling 3513.2 Р (3) Equipment 3514 Ρ (4) Safety 3516 P/R (a) Safety Compliance Program 3516.11 P (b) Hazardous Materials in Schools 3516.12 Ρ (c) Pest Management/Pesticide Application 3516.13 Р

Ρ

(5) Security of Buildings and Grounds 3517 P/R B. PowerSchool Grading Portal 3521.10 P/R C. Acquisition and Updating of Technology 3523.1 Ρ D. Pest Management/Pesticide Application Ρ 3524.1 (1) Green Cleaning Products 3524.2 P/R E. Fixed Charges (1) Insurance 3532 Р F. Auxiliary Agencies (1) Transportation 3541 Р (a) Drivers 3541.22 Р (b) Responsibilities and Duties (i) Bus Contractor Compliance 3541.23 Ρ (c) Routes and Services 3541.3 P (i) Riding Other Than School Bus 3541.311 P (ii) Daycare Transportation 3541.312 Р (iv) School Related Trips 3541.32 R (v) Non-Public School Students 3541.341 Р (vi) Bus Driver Safety 3541.35 Ρ (vii) Rules of Conduct for School Bus Passengers/Walkers Р 3541.36 (viii) Procedures for Emergencies During Field Trips 3541.37 P (ix) Bus Accident Emergency Procedure 3541.38 R (d) Transportation Equipment/Acquisition 3541.4 P (e) Privately Owned Vehicles 3541.44 Ρ (f) Records and Reports: Transportation Accidents and Safety Complaints P/R 3541.5 (2) School Food Service 3542 Ρ (i) Food Service – Food Service Personnel 3542.22 Ρ (ii) Free or Reduced Price Meals 3542.31 Р (iii) Nutrition Program 3542.34 P (iv) Operation (i) Finance: Food Service 3542.42 P (ii) Food Service 3542.43 P (iii) Vending Machines Р 3542.45 (3) Office Services (a) Communication Services (i) Interoffice Mail and Delivery 3543.13 Ρ G. Capital Improvement Plan Policies and Procedures 3560 Ρ 0. Concept and Roles in Personnel 4000 Ρ A. Title IX 4000.1 P/R 4000.1 Form 1. Certified Personnel 4100 P A. Permanent Personnel (1.) Recruitment and Selection 4111 Ρ (a.) Affirmative Action: Equal Employment Opportunity 4111.1 P (b.) Minority Recruitment Plan 4111.3 Р (2.) Appointment and Conditions of Employment Р Т 4112 (a.) Physical Examinations 4112.4 Ρ (b.) Security Check/Fingerprinting 4112.5 Ρ (c.) Reference Checks 4112.51 P/R (d.) Security Check/Fingerprinting 4112.52 Ρ (e.) Personnel Records 4112.6 P (f.) Nepotism; Employment of Relatives 4112.8 Р (3.) Employment at Will 4113 Ρ (a.) Load/Scheduling/Hours of Employment 4113.1 T,A (i.) Minimum Duty-Free Lunch Periods for Teachers 4113.12 P

(b.) Promotion/Demotion 4113.2 А (c.) Work Year 4113.3 T,A (d.) Job-Sharing 4113.4 Ρ Т (4.) Transfer/Reassignment 4114 (5.) Evaluation Supervision 4115 Р (a.) Flexibilities for Evaluation 20-21 4115.01 Ρ (6.) Probationary Period 4116 P (7.) Disciplinary Action/Suspension/Dismissal 4117 P (a.) Separation 4117.1 P (b.) Personnel Reduction 4117.3 Ρ Т (c.) Non-Renewal 4117.4 Ρ (i.) Suspension 4117.41 P/R (d.) Termination of Employment 4117.5 P (i.) Payment for Unused Vacation 4117.51 Р (8.) Rights, Responsibilities and Duties 4118 Р (a.) Civil and Legal Rights 4118.1 Р (i.) Nondiscrimination 4118.11/4218.11 р (b.) Sexual Harassment 4118.112 R (c.) Harassment 4118.113 P/R (d.) Conflict of Interest 4118.13 P (e.) Professional Responsibilities 4118.2 P (i.) Academic Freedom 4118.21 Ρ (ii) Code of Ethics 4118.22 Ρ (f.) Conduct and Dress 4118.23 P (g.) Smoking, Drinking, and use of Drugs on School Premises 4118.231 P/R (h.) Weapons and Dangerous Instruments 4118.233 Ρ (i.) Psychotropic Drug Use 4118.234 Р (j) Face Masks/Coverings 4118.237 Ρ (k.) Required COVID Vaccinations 4118.239 Р (1.) Duties of Personnel 4118.3 P (m.) Electronic Mail 4118.4 Ρ Social Networking Websites (n.) 4118.51 Ρ Ρ (o.) Animals in the Classroom. 4119.23 B. Temporary and Part-Time Personnel 4120 Ρ (1.) Substitute/Permanent Substitute Teachers 4121 Ρ (2.) Internship in School Administration and Supervision 4122.1 Р (3.) Consultants 4126 Ρ C. Activities (a.) Exchange Teaching; Exchange of Administrators/Supervisors Р 4131.1 (b.) In-Service Education/Independent Study (Tuition Reimbursement) 4131.3 T,A (c.) Visitation; Conferences 4131.4 A Р (d.) Continuing Education Units (CEUs) 4131.5 (2.) Publication or Creation of Materials 4132 Ρ (a.) Copyrights and Patents 4132.1 Ρ (3.) Travel; Reimbursement 4133 P Α (4.) Use of Board of Education Vehicles or Privately Owned Vehicles 4133.1 Р (5.) Tutoring 4134 Ρ (6.) Organizations/Units 4135 T,A (a.) Agreement 4135.1 P T,A 4135.11 T.A (i.) Recognition (ii) Personnel Covered 4135.12 T,A (iii) Board/School System Rights 4135.13 T (iv) Communication with Board of Education 4135.2 P (b.) Negotiations/Consultation 4135.3 T,A

(c.) Grievances/Complaints Ρ T,A 4135.4 (7.) Meetings 4136 Ρ (8.) Non-School Employment 4138 P (a.) Consulting 4138.1 P D. Compensation and Related Benefits 4140 T,A (1.) Salary Guides 4141 T.A (2.) Salary Checks and Deductions Т 4142 (3.) Extra Pay for Extra Work 4143 Т (4.) Insurance/Health & Welfare Benefits 4144 T.A (5.) Retirement Compensation (a.) Tax-Sheltered Annuities 4145.1 T (6.) Employee-Related Accommodations (a.) Emergency Related Accommodations Т 4146.6 P (7.) Employee Safety 4147 Ρ (a.) Occupational Exposure to Bloodborne Pathogens 4147.1 Р (b.) Fifth Disease 4147.21 Ρ (8.) Employee Protection 4148 Р (a.) Employee Safety 4148.1 R E. Leaves and Vacations (1.) Short-Term Leaves (a.) Personal Illness and Injury 4151.1 T.A (i.) Industrial Accident/Illness 4151.11 А (b.) Family Illness/Quarantine 4151.2 T (c.) Bereavement 4151.3 T (d.) Professional Purposes 4151.4 (e.) Legal and Civic Duties 4151.5 T (f.) Religious Observance 4151.6 T (g.) Emergency/Personal 4151.7 T.A (h.) Military Leave 4151.9 Р (2.) Long-Term Leaves (a.) Sabbatical 4152.1 T.A (b.) Professional 4152.2 Р (c.) Maternity; Adoptive; Child Care/Paternity 4152.3 T (d.) Personal/Family and Medical Leave 4152.6 P/R Т Paid Sick Leave/Emergency Family and Medical Leave Act: COVID-19 Related 4152.61/4252.61P (3.) Vacations/Holidays 4153 А 2. Non-Certified Personnel 4200 Ρ A. Permanent Personnel (1.) Recruitment and Selection 4211 Ρ (a.) Affirmative Action: Equal Employment Opportunity 4211.1 P* (2.) Appointment and Conditions of Employment 4212 Ρ (a.) Health Examinations 4212.4 P/R*4212.42 (i.) Drug and Alcohol Testing for School Bus Driver Р P* (b.) Security/Credit Check 4212.5 (c.) Reference Checks 4212.51 P/R* (d.) Personnel Records 4212.6 P* S (e.) Nepotism; Employment of Relatives 4212.8 P* (3.) Assignment 4213 P* (a.) Load/Scheduling/Hours of Employment (Work Schedule) 4213.1 C,S Р (b.) Promotion/Demotion 4213.2 C (4.) Transfer/Reassignment 4214 Р (5.) Evaluation Supervision 4215 Р (6.) Probationary/Continuing Contract Status 4216.1 C,S (a.) Seniority

(7.) Separation/Disciplinary Action (a.) Layoff/Rehire 4217.3 S (b.) Dismissal/Suspension 4217.4 Р C.S (i.) Just Cause 4217.41 R C,S (8.) Rights, Responsibilities and Duties **P*** (a.) Civil and Legal Rights 4218.1 (b.) Conflict of Interest 4218.13 P* (c.) Harassment 4218.113 P/R* (d.) Professional Responsibilities 4218.2* Р (i.) Conduct and Dress 4218.23 P* P* (e.) Alcohol, Drugs and Tobacco 4218.231 (f.) Weapons and Dangerous Instruments 4218.233 P* (g.) Duties 4218.3 Р С (h.) Electronic Mail 4218.4 P* **B.** Activities (1.) Travel; Reimbursement 4233 P* S C,S (2.) Organizations/Units 4234 (a.) Employment Agreement 4234.1 Ρ C,S (i.) Recognition 4234.11 C 4234.12 C,S (ii) Personnel Covered (iii Board/School System Rights 4234.13 C,S (iv) Savings Clause 4234.15 C,S (v.) Work Stoppages 4234.16 C,S (b.) Grievances/Complaints 4234.4 C,S (3.) Agreement 4235.1 P* (4.) Communication with Board of Education 4235.2 P* (5.) Grievances/Complaints - Non Bargaining Unit 4235.4 P* (6.) Non-School Employment 4238 P* C. Compensation and Related Benefits 4240 Р C,S (1.) Salary Guides 4241 C.S (2.) Salary Checks and Deductions 4242 C,S (3.) Overtime Pay 4243 C,S (4.) Insurance/Health & Welfare Benefits 4244 C,S (5.) Retirement Compensation C,S 4245 (6.) Employment-Related Accommodations 4246 S (a.) Employee Amenities 4246.3 C (b.) Protective Clothing/Devices 4246.4 C (c.) Emergency Volunteer Service P* 4246.6 P* (7.) Employee Safety 4247 S (a.) Occupational Exposure to Bloodborne Pathogens 4247.1 (b.) Fifth Disease 4247.21 **P*** P* (8.) Employee Protection 4248 (a.) Employee Safety Committee 4248.1 R* D.) Leaves and Vacations (1.) Short-Term Leaves (a.) Personal Illness and Injury 4251.1 C,S (i.) Industrial Accident/Illness 4251.11 C,S (b.) Family Illness/Quarantine 4251.2 S (c.) Bereavement 4251.3 C,S (d.) Legal and Civic Duties 4251.5 C,S (e.) Religious Observance 4251.6 S (f.) Emergency/Personal 4251.7 C,S (g.) Association 4251.8 C,S (h.) Military 4251.9 C

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(2.) Long-Term Leaves 4252.4 C (a.) Military (b.) Health and Hardship 4252.5 C (c.) Personal/Family and Medical Leave 4252.6 P/R* C,S (3.) Vacations/Holidays 4253 C,S 0. Concept and Roles in Student Personnel 5000 Ρ A. Goals and Objectives 5010 P 1. Elementary and Secondary A. Attendance (1) Admission 5111 Р (2) Foreign Exchange Students 5111.1 P/R (3) Ages of Attendance 5112 Р (4) Attendance/Excuses/Dismissal Ρ 5113 (a) Work Permits 5113.1 Ρ Р (b) Truancy (Version #1) 5113.2 (5) Suspension for Athletics/Co-Curricular and Extra-Curricular Activities 5114.1 Ρ (6) Student Handbooks 5114.12 Р (8) Homeless Students 5118.1 P/R B. Progress/Records (1) Examination/Grading/Rating Р 5121 (2) Assignment of Students 5122 Ρ (3) Placement to Teachers 5122.2 Р (4) Promotion/Retention. 5123 Ρ (5) Acceleration 5123.1 Ρ (6) Summer School Work for Credit 5123.2 P (7) Reporting to Parents 5124 Ρ (8) Student Records/Confidentiality 5125 Р Ρ (9) Health/Medical Records 5125.11 C. Activities (1) Conduct and Discipline 5131 Р (b) Video Surveillance 5131.111 Ρ (c) Student Driving/Parking 5131.3 P/R (d) Vandalism 5131.5 P (e) Alcohol, Drugs, and Tobacco 5131.6 P (f) Weapons and Dangerous Instruments 5131.7 P (g) Gang Activity or Association 5131.9 P (h) Hazing 5131.91 Р (i) Bullying 5131.911 P (2) Dress and Grooming 5132 Р (3) Married/Pregnant Students 5134 P/R (4) Participation Fees for School Activities 5139 P/R D. Welfare (1) Health Services 5141 P (a) Illness (i) Administering Medication 5141.21 P/R **Opioid Overdose Prevention** (Emergency Administration of Naloxone) 5141.213 Р (ii) Communicable/Infectious Diseases 5141.22 P/R (iii) Pediculosis 5141.221 P (b) Students with Special Health Care Needs 5141.23 Ρ (c) Psychotropic Drug Use 5141.231 P/R (d) Students with HIV, ARC, AIDS 5141.24 R

5141.3 Form #1 5141.3 Form #2 (g) Health Examination for Interscholastic Activities 5141.31 Ρ (h) Reporting Suspected Child Abuse and Neglect 5141.4 P/R (i) Suicide Prevention/Intervention 5141.5 P/R (j) Crisis /Response 5141.6 Р (k) Student Sports - Concussions 5141.7 P (1) Face Masks/Coverings 5141.8 Р (2) Student Safety 5142 Р (3) Use of Physical Force 5144.1 P/R 5144.1 Form 1 5144.1 Form 2 5144.1 Form 3 5144.1 Appendix A (a) Physical Exercise and Discipline of Students 5144.4 P (4) Civil & Legal Rights and Responsibilities (a) Invasion of Privacy (i) Questioning and Apprehension/Police in Schools 5145.11 P/R (ii) Search and Seizure 5145.12 P/R Р (b) Vehicle Searches on School Grounds 5145.121 (c) Use of Dogs to Search SchoolProperty 5145.122 Ρ (d) Use of Metal Detectors 5145.123 Ρ (e) Use of Alcohol Detection Devices 5145.124 Ρ (iii) On-Campus Recruitment 5145.14 Р (iv) Directory Information 5145.15 P (f) Freedom of Speech/Expression 5145.2 Ρ (g) Earned Study Privileges 5145.3 Р (h) Non-Discrimination 5145.4 P/R 5145.4 Form (i) Title IX 5145.44 P/R 5145.44 Form (i) Sexual Harassment 5145.5 P/R 5145.5 Form (j) Peer Sexual Harassment 5145.51 Ρ (i) Sexual Abuse Prevention and Education Program 5145.511 Р (k) Student Grievance Procedure 5145.6 P (1) Emancipation of Minors/Age of Majority 5145.8 Р (m) Research Involving Students 5156 Р 0. Instruction (Concept and Roles) 6000 A. Provisions of Negotiated Agreements/Contracts 6000.1 P B. Goals and Objectives 6010 P 1. Elementary and Secondary A. Schedules 2. School Day 6112Р 3. Emergencies and Disaster Preparedness a) Emergency Drills 6114.1 Ρ b) Emergency Closings 6114.6 P c) Emergencies and Disaster Preparedness 6114.8 P (i) Emergency Suspension of Policy During Pandemic Р 6114.81 d) Safe Schools 6114.7 P 4. Ceremonies and Observances 6115 Ρ a) Religious Observances and Displays 6115.1 Р b) Graduation Exercises/Prayer 6115.11 P B. Objectives of the Instructional Program a) Nondiscrimination 6121 Р b) Equal Educational Opportunity 6121.1 Ρ C. Organizational Plan 6130 Ρ D. Curriculum 6140 Ρ 1. Curriculum Design/Development/Revision a) Bilingual-Bicultural Education Р 6141.31 b) Migrant Students 6141.312 P c) Technology and Instruction 6141.32 P

d) Computers: Acceptable Use of the Internet Ρ 6141.321 e) Computers: Websites/Pages 6141.322 P f) Acceptable Use: Filtering 6141.323 Ρ h) One-to-One Device Program P/R 6141.3291 6141.3291 Form i) Independent Study 6141.4 P/R i) Student Volunteers and Community Service 6141.42 Ρ k) Advanced College Placement 6141.5 P 2. Basic Instructional Program/Subject Fields a) Family Life and Sex Education 6142.1 Р b) Health Education Program 6142.10 Р (1.) Student Nutrition and Physical Activity (School Wellness Policy) 6142.101 P/R 6142.101 Appendix 1 6142.101 Appendix 2 6142.101 Appendix 3 c) Reading/Language Arts 6142.2 Ρ d) Physical Education 6142.6 Р a) Exemption from Instruction Substance Abuse Education 6144.1 P 4. Extra-Class Activities: Limited Open Forum 6145 P b) Publications 6145.3 P c) Student Performances 6145.4 P d) Organizations/Associations 6145.5 P/R (1.) National Honor Society P/R 6145.51 e) Travel and Exchange Programs 6145.6 Ρ f) Social Events/Meetings 6145.7 Р (1.) Use of Alcohol by Adults 6145.71 Ρ g) Student Fund Raising and Activity Funds Management 6145.8 Р h) Graduation Requirements 6146 Р (1.) Grading/Assessment Systems 6146.1 Ρ 5. Grading System/Weighting/Ranking a) Statewide Proficiency/Mastery Examinations 6146.2 Р E. Instructional Arrangements 2. Grouping 6152 P 3. Field Trips 6153 P/R 5. Instructional Planning/Schedules 6156.5 R 7. Para-educators 6159.1 Ρ F. Instructional Resources 6160 P b) Care of Instructional Materials 6161.2 P c) Comparability of Services 6161.3 Ρ d) Use of Proprietary Software Products 6161.7 P 2. Instructional Resources for Teachers a) School Volunteers 6162.4 R b) Surveys of Students 6162.51 P c) Use of Copying Devices 6162.6 Р d) Educational Software 6162.7 P 3. Instructional Resources for Students a) Live Animals in the Classroom 6163.3 Ρ 4. Individual Services & Diagnostic Counseling 6164 P a) Drugs, Tobacco, Alcohol 6164.11 Ρ b) Acquired Immune Deficiency Syndrome (AIDS) 6164.12 Р c) Guidance Services 6164.2 Ρ d) Identification of Special Needs & Abilities 6164.4 Р G. Curriculum Extensions a) Pre-School Special Education 6171.2 P 1. Program Adaptations/Alternative Programs a) Gifted Children Program 6172.1 Ρ b) Remedial Instruction 6172.2 P

d) Title I Parent Involvement 6172.4 P

- e) Summer Reading & Writing 6172.5 P
- f) Interactive Distance Learning 6172.6 P
- 2. Homebound Instruction 6173
- 3. Summer School 6174 P
- 4. Career/Vocational Education 6176 P
- 5. Commercially Produced Video Recording (Use of) 6177 P

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- H. Evaluation of the Instructional Program 6180 P
 - 1. Evaluation of Special Education Program 6181 P

Appendix B

New policies, based on the Shipman and Goodwin model policies and reviewed by the BOE Policy Committee,

located at www.cantonschools.org/p/board-policy-draft

- 1000 Series COMMUNITY/BOARD OPERATIONS
- Automatic External Defibrillators 1001
- Deadly Weapons or Firearms 1002
- Green Cleaning Programs 1003
 Non-Discrimination (Community) 1004
- Non-Discrimination (Community) Security and Safety Plan 1005
- Security and Safety 1
 Smoking 1006
- Use of School Facilities 1007
- Visitors 1008
- Volunteers 1009
- 2000 Series ADMINISTRATION
- Hold on Destruction of Records (Litigation) 2001
- Retention of Electronic Records and Information 2002
- Uniform Treatment of Recruiters 2003
- 3000 Series BUSINESS
- Budget Procedures and Line Item Transfers 3001
- Code of Conduct for Federal Procurements 3002
- Disposal of Obsolete or Surplus Equipment/Material 3003
- Gifts, Grants and Bequests To The District 3004
- IDEA Fiscal Compliance 3005
- School Activity Funds 3007
- 4000 Series PERSONNEL
- Alcohol, Tobacco and Drug-Free Workplace 4001
- Athletic Coaches (Evaluation and Termination) 4002
- Bloodborne Pathogens 4003
- Child Abuse, Neglect, and Sexual Assault Reporting 4004
- Code of Ethics 4005
- Abuse or Neglect of Disabled Adults 4006
- Emergency Action Plan for Athletic Events 4007
- Employee Use of District Computer Systems 4008
- Employment and Student Teacher Checks 4009
- Exertional Heat Illness Awareness for Athletics 4010
- FMLA 4011
- Hiring of Certified Staff 4012
- Hiring of Non-certified Staff 4013
- Increasing Educator Diversity Plan 4014
- Nepotism 4015
- Non-discrimination (Personnel) 4016
- Psychotropic Drugs 4017
- Section 504/ADA (Personnel) 4018
- Social Media 4019
- Sudden Cardiac Arrest Awareness 4020
- Title IX Sex Discrimination and Harassment (Personnel) 4021
- Concussion Training for Athletic Coaches 4022
- 5000 Series STUDENTS
- Admission to the Public Schools At or Before Age Five 5001

- Attendance, Truancy and Chronic Absenteeism 5002
- Bullying and Safe School Climate Plan 5003
- Chemical Health for Student Athletes 5004
- Child Sex Abuse and Assault Response and Reporting 5005
- Drug and Alcohol Use by Students 5006
- Education Stability Procedures 5007
- Field Trips 5008
- Food Allergies, Glycogen Storage Disease and/or Diabetes 5009
- Fundraising Activities 5010
- Health Assessments/Screenings 5012
- Homeless Students 5013
- Immunizations 5014
- Completion Rates of the FAFSA 5015
- Meal Charging 5016
- Non-discrimination (Students) 5017
- Pledge of Allegiance 5018
- Physical Activity, Undirected Play and Student Discipline 5019
- Restraint and Seclusion 5020
- Search and Seizure 5021
- Section 504/ADA (Students) 5022
- Student Discipline 5023
- Student Dress 5024
- Student Privacy (PPRA) 5025
- Student Records (FERPA) 5026
- Student Use of the District Computer Systems 5027
- Suicide Prevention and Intervention 5028
- Title IX Sex Discrimination and Sexual Harassment 5030
- Transportation 5031
- Use of Private Technology Devices by Students 5032
- Wellness 5033
- Administration of Medications 5034
- 6000 Series INSTRUCTION
- Credit for Online Courses 6001
- Curricular Exemptions 6002
- Equitable Identification of Gifted and Talented Students 6003
- IDEA Alternative Assessments 6005
- Parent and Family Engagement Policy (Title I) 6006
- Parental Access to Instructional Materials 6007
- Parent-Teacher Communication- 6008
- Promotion and Retention 6009
- Weighted Grading for Honors Classes 6010
- Advanced Course or Program/Challenging Curriculum 6011

Appendix C

Current policies to be retained:

- 1110.1 Parent Involvement
- 1250 Visits to the Schools
- 1316.3 Promoting Civil Discourse
- 3326.3 Canton Board of Education Purchasing Card
- 3541.313 Video Cameras on School Transportation
- 4131 Staff Development
- 5118 Nonresident Attendance
- 5131.1 Bus Conduct
- 5131.111 Video Surveillance
- 5141.28 First Aid/Emergency Medical Care
- 5145.53 Gender Identity and Expression (Transgender and Gender Non-Conforming Youth)
- 6111 School Calendar

- 6142.102 Social and Emotional Learning (SEL)
- 6144 Controversial Issues
- 6145.2 Interscholastic/Intramural Athletics
- 6146 Graduation Requirements
- 6151 Class Size
- 6154 Homework
- 6159 Individualized Education/Special Education Program
- 6161 Selection of Educational Materials
- 6161.11 Responding to Public Requests for Reconsideration of Education Materials
- 6172.3 Homeschooling Guidelines
- Series 0000, 7000 and 9000